

RAF Tri/Sec/07

See Distribution

12 May 07

RECORD OF DECISIONS FROM THE RAF TRIATHLON COMMITTEE MEETING HELD ON 11 MAY 07 AT RAF HALTON

Present	Sqn Ldr P Daulby Sqn Ldr D Smith Flt Lt M Ball Flt Lt B Goggin Flt Lt N Gowans Flt Lt M Saggars	Chairman Treasurer Kit Manager Development Race Director Sec
Apologies	Sqn Ldr M Potts Flt Lt B Livesey Flt Lt D Pratley Flt Lt V Webb Sgt J McFarlane Sgt T Walber	Triangles Editor Web Master Tour Manager Ladies Team Manager Scotland Rep Membership Sec

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| <p>1. Committee Structure. The Sec would distribute the new committee structure (Annex A to these minutes) that comprised an executive structure guiding different areas of responsibility.</p> <p>2. Treasurer's Report. The Treasurer presented a financial tracker for 2007 (attached at Enclosure 1 to these minutes).</p> <p>3. 5-Year Plan. The Treasurer would include outer clothing, tours and bike purchase in the 5-year plan.</p> <p>4. Command Sports Fund. The Command Sports Fund was now applicable to RAF 'Grassroots' Sports. Therefore, there was potential for funding to be obtained for the RAF Sprint Triathlon Series</p> <p>5. Allocated Funding. There remained some unallocated funding within the budget. It was decided that RAF Triathlon would purchase race day gazebos and advertising sail stands. The Chairman would contact the Sports Board regarding that purchase. The Chairman would also investigate the possibility of acquiring a trailer to transport race equipment.</p> | <p>Sec</p> <p>All</p> <p>Treasurer</p> <p>Treasurer</p> <p>Chairman</p> |
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6. Membership. The Treasurer would contact the Membership Sec and request that the membership list be cleansed and verified.	Treasurer
7. Website. The Sec would contact the Webmaster and request that the RAF Sports Lottery Logo be positioned more prominently on the website.	Sec
8. Sports Board Update. Information from the recent RAF Sports Board Conference indicated that RAF Triathlon would be making some changes to current aspects of the organisation. Pertinent points were as follows:	
a. T-shirts. The supplier of the RAF corporate clothing, Gilmour Sports, would be introducing a functional sports T-shirt. Retailing at a very competitive price, that garment could form the basis of the RAF Tri Sprint Series T-shirt.	Race Director
b. Medals. The RAF Sports Board were introducing a standard sports medal range that would be available to all RAF sports associations. The central supply of those medals would ensure reduced costs. RAF Tri would adopt the new medal for their championship and sprint races in 2008.	Men's Team Mgr Race Director
c. RAF Representative Colours. The RAF Sports Board had introduced a new representative certificate for those racing in the official Inter-Service events. For RAF Triathlon, the events attracting official representation would be the Standard and Long Distance Inter-Service races. Team Managers were now requested to email the RAF Sports Board advising them of the details of those individuals representing the RAF. The Sports Board would then forward a representative certificate to relevant Stn Cdrs to present to the appropriate individual. RAF representatives were also entitled to purchase RAF representative clothing. Qualified individuals wishing to purchase clothing should contact the Sec.	RAF Team Managers
d. Training Camps. Training camps within Europe were now permitted without being attached to a race. However, camps should be limited to one per year and be aimed at RAF representative triathletes, or potential representative triathletes.	Tour Manager
e. Travel. RAF Team members were authorised by DCI 2006 DIN 02-167 to claim transport for one journey per year, sanctioned and organised by RAF Tri, at public expense to aid training. It was thought that linking that entitlement to an RAF Team tour may be beneficial.	Tour Manager
f. RAF Sports Board Feedback. The RAF Sports Board required feedback on their activities, to ensure that they were representing RAF sportsmen as best they could. Comments should be forwarded to the Chairman.	All

g. **Structure of RAF Sport.** With only one command in existence internal RAF sports competition was being re-worked. Ideas being suggested were:

- 1) A regional geographical split of units.
- 2) Holding a festival of sport where participants compete in a competition or series of events over weekend.

RAF Triathlon would consider holding an off road duathlon at RAF Halton, utilising the Aston Clinton mountain bike course. The Chairman would research that possibility.

Chairman

h. **Website.** The RAF Spots Board were encouraging associations to move over to AIRSPACE, the new RAF Extranet. There was not yet a facility to run a forum on Extranet; therefore, RAF Triathlon would have to keep its presence on the Internet until that had been developed. Meanwhile, there would be scope to develop a parallel site on AIRSPACE and make use of the extra security to publish minutes, committee tel nos and Service Nos. The Chairman would discuss the idea with the Webmaster.

Webmaster

Chairman

i. **Sponsorship.** Advice was that sponsors, or potential sponsors, should be made to feel as though they were gaining something out of the norm from their commitment. For example, attending mess functions. The Chairman would contact Simon Bellamy (ex-Race Director) to check on the possibility of obtaining the BAES sponsorship again.

Chairman

j. **RAF Sports DVD.** Footage of RAF Triathlon was required to be cut to the planned RAF Sports Board DVD. The Sec would contact the Publicity Rep to request that he research the possibility of obtaining DVD footage from an RAF triathlon race.

9. **2008 Events/Meetings.** To aid in planning, selecting firm dates for the following years' events was vital. The following dates for events were, subject to obtaining permission from locations, agreed:

- a. 25 Jul 07 - Committee meeting/Inter-Services Standard Distance Triathlon at Wimbleball, Exmoore.
- b. 5 Oct 07 – End of season committee meeting at RAF Halton.
- c. 6 –7 Oct 07 – Training weekend at RAF Halton.
- d. 1 – 2 Mar 08 – Training weekend and AGM at RAF Halton.

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| <p>e. 21 May 08 – RAF Brize Norton Sprint Triathlon.</p> | <p>Race Director</p> |
| <p>f. 11 Jun 08 – RAF Odiham Sprint Triathlon.</p> | <p>Race Director</p> |
| <p>g. 9 Jul 08 – RAFC Cranwell Sprint Championship.</p> | <p>Race Director</p> |
| <p>10. Fast Track Physio. RAF representative triathletes should note that they were entitled to fast track physio at Headley Court when injured. Individuals should approach their Medical Centres in the first instance. The Sec would remind the Men's Team Manager of that facility.</p> | <p>Sec</p> |
| <p>11. RAF Triathlon Racing – Perpetual Trophies. The Race Director would check who, if anybody, had RAF Triathlon race perpetual trophies. The Treasurer would check the availability of stored trophies at Donnington, with a view to obtaining new perpetual trophies.</p> | <p>Race Director</p> |
| <p>12. Coaching Courses. RAF Tri Development would plan to hold coaching courses during Aug 07 and Oct 07 (in conjunction with the training weekend).</p> | <p>Development</p> |
| <p>13. Tours. RAF Triathlon would aim to organise 2 tours per season. There would be an early season standard distance tour at Lanzarote and a ½ Ironman distance tour at the end of the season, possibly linked to a European event. RAF Triathlon Tours should be aimed at the RAF Team and those showing potential to make the RAF team. Other triathlon tours should be organised at stn level.</p> | <p>Tour Manager</p> |
| <p>14. Date of Next Meeting. The next meeting would be held in conjunction with the Inter-Services Standard Distance Triathlon at Wimbleball, Exmoore. A time and venue would be advised.</p> | <p>Sec</p> |

M J SAGGERS
 Flt LT
 RAF Triathlon Sec
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Distribution:

All Committee Members

